MSRR / MEL Users Conference 28-29 April 99

MSRR Board of Directors 9 March 99
28-29 April MSRR / MEL Users Conference
Hotel Arrangements

• Location: Holiday Inn Fair Oaks
  Fairfax, VA
  - Currently reserved for 28 & 29 April 99
  - Target Number: 200

• Conference Check In
  - 27 April (1600-1800 hours)
    • Outside Fairfax Room
  - 28 & 29 April (0730-0900)
    • Outside Fairfax Room
28-29 April MSRR / MEL Users Conference
Hotel Arrangements

• Conference Area:
  - Ball Room (3 rooms): Capacity 100+ each
  - Meeting Rooms (2 rooms): Capacity 40 each
  - Conference Room (1 room): Capacity 20 (BoD & ad hoc meetings)

• Conference Catering
  - Breakfast
  - Morning Coffee warm up
  - Afternoon snack

• BoD Lunch
  - 28 & 29 April
28-29 Apr MSRR / MEL Users Conference
Hotel Arrangements

• Hotel Accommodations
  - Rate: $118 per night
  - Reservation deadline: 13 April

• Parking
  - No charge
  - Outside
Holiday Inn Fair Oaks
1st Floor Lobby Area
28-29 Apr MSRR / MEL Users Conference
Focus / Theme

• 28 April: Interoperability
• 29 April: Simulation Based Acquisition (SBA)
28-29 Apr MSRR / MEL Users Conference
Proposed Schedule / Layout

28 April

<table>
<thead>
<tr>
<th>Time</th>
<th>Arlington</th>
<th>Fairfax</th>
<th>Mt Vernon</th>
<th>Braddock</th>
<th>Lee</th>
<th>Conf Rm</th>
</tr>
</thead>
<tbody>
<tr>
<td>0800-1000</td>
<td></td>
<td>Plenary</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1000-1030</td>
<td>Break</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1030-1130</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1130-1300</td>
<td>Lunch</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1300-1400</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1400-1415</td>
<td>Break</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1415-1515</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1515-1530</td>
<td>Break</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1530-1630</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
28-29 Apr MSRR / MEL Users Conference
Proposed Schedule / Layout

29 April

<table>
<thead>
<tr>
<th>Time</th>
<th>Arlington</th>
<th>Fairfax</th>
<th>Mt Vernon</th>
<th>Braddock</th>
<th>Lee</th>
<th>Conf Rm</th>
</tr>
</thead>
<tbody>
<tr>
<td>0800-1000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1000-1030</td>
<td>Break</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1030-1130</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1130-1300</td>
<td>Lunch</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1300-1400</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1400-1415</td>
<td>Break</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1415-1515</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1515-1530</td>
<td>Break</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1530-1630</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- 0800-1000: Plenary
- 1000-1030: Break
- 1030-1130: Exhibits

9 Mar
28-29 Apr MSRR / MEL Users Conference Presentations

• 28 April Plenary
  - Single MSRR Update Presentation
  - Request 2 slides from each node for update
• 28 April / 28 April
  - Meeting rooms available for presentations
  - 100 or 40 person seating
  - 1 hour blocks scheduled
• 12 April
  - Suspense for presentation to AB Tech, in order to allow sufficient time to reproduce
28-29 Apr MSRR / MEL Users Conference
Proposed Exhibits

- MSRR
- MEL
- DIA
- ADS

- Army
- Air Force
- Navy
- BMDO
- C4ISR
28-29 Apr MSRR / MEL Users Conference
Board of Directors Meetings

• BoD meetings
  – 28 April: Conference Room (1130-1300)
  – 29 April: Conference Room (1130-1300)

• Cold lunch buffet
• Plenary
  - 2-4 Sequential Single Presentations in 2 rooms of the Ballroom
  - Audience: 200
  - Presentations
    • Electronic- Simultaneous Dual Projection using large projection screens
  - Audio
    • 2-3 Lavaliere microphones
28-29 Apr MSRR / MEL Users Conference
Audio / Visual Concept

• Presentations
  - Maximum of 4 simultaneous presentations in 2 rooms of the ballroom & 2 meeting rooms
    • Plenary session will be converted into 2 break-out areas
  - Audience: Up to 4 groups of 40-100
  - Presentations-
    • Electronic- Single projection
    • 1 Electronic back-up / No overhead projection
    • Link to internet
    • Powerpoint, Netscape browser
  - Audio (Arlington & Fairfax rooms of Ballroom only)
    • 1 Walk around microphone
    • Podium microphone
28-29 Apr MSRR / MEL Users Conference
Audio / Visual Concept

• Exhibit / Demonstration Area
  - 10-12 exhibits / demonstrations located in Mount Vernon Room
  - Audience: Small groups of 1-6
  - Common resources provided:
    • 110 volt power supply
    • Internet access
    • Single 17” monitor
    • Table: 72” by 30”
  - Audio: None