28-29 April MSRR / MEL Users Conference
Hotel Arrangements

• Location: Holiday Inn Fair Oaks
  Fairfax, VA
  - Currently reserved for 28 & 29 April 99
  - Target Number: 200

• Conference Check In
  - 27 April (1600-1800 hours)
    • Outside Fairfax Room
  - 28 & 29 April (0730-0900)
    • Outside Fairfax Room
28-29 April MSRR / MEL Users Conference
Hotel Arrangements

- **Conference Area:**
  - Ball Room (3 rooms): Capacity 100+ each
  - Meeting Rooms (2 rooms): Capacity 40 each
  - Conference Room (1 room): Capacity 20 (BoD & ad hoc meetings)

- **Conference Catering**
  - Breakfast
  - Morning Coffee warm up
  - Afternoon snack

- **BoD Lunch**
  - 28 & 29 April
28-29 Apr MSRR / MEL Users Conference
Hotel Arrangements

• Hotel Accommodations
  – Rate: $118 per night
  – Reservation deadline: 13 April

• Parking
  – No charge
  – Outside
Holiday Inn Fair Oaks
Conference Area

Meeting Room

COAT ROOM

ELEVATORS

REAR ENTRANCE

Meeting Room

VENDING AREA

Exhibit / Demo

Registration

Plenary & 2 Meeting Rooms

OAK TERRACE CAFE
28-29 Apr MSRR / MEL Users Conference
Focus / Theme

- 28 April: Interoperability
- 29 April: Simulation Based Acquisition (SBA)
### 28-29 Apr MSRR / MEL Users Conference

#### Proposed Schedule / Layout

**28 April**

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<th>Time</th>
<th>Arlington</th>
<th>Fairfax</th>
<th>Mt Vernon</th>
<th>Braddock</th>
<th>Lee</th>
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#### Exhibits

0800-1000

1000-1030 Break

1030-1130

1130-1300 Lunch

1300-1400

1400-1415 Break

1415-1515

1515-1530 Break

1530-1630
### Proposed Schedule / Layout

#### 29 April

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- **Exhibits**:
- **BoD**: 9 Mar
28-29 Apr MSRR / MEL Users Conference Presentations

• 28 April Plenary
  - Single MSRR Update Presentation
  - Request 2 slides from each node for update

• 28 April / 28 April
  - Meeting rooms available for presentations
  - 100 or 40 person seating
  - 1 hour blocks scheduled

• 12 April
  - Suspense for presentation to AB Tech, in order to allow sufficient time to reproduce
28-29 Apr MSRR / MEL Users Conference
Proposed Exhibits

- MSRR
- MEL
- DIA
- ADS

- Army
- Air Force
- Navy
- BMDO
- C4ISR
• **BoD meetings**
  – 28 April: Conference Room (1130-1300)
  – 29 April: Conference Room (1130-1300)

• **Cold lunch buffet**
• Plenary
  - 2-4 Sequential Single Presentations in 2 rooms of the Ballroom
  - Audience: 200
  - Presentations
    • Electronic- Simultaneous Dual Projection using large projection screens
  - Audio
    • 2-3 Lavaliere microphones
28-29 Apr MSRR / MEL Users Conference
Audio / Visual Concept

• Presentations
  - Maximum of 4 simultaneous presentations in 2 rooms of the ballroom & 2 meeting rooms
    • Plenary session will be converted into 2 break-out areas
  - Audience: Up to 4 groups of 40-100
  - Presentations-
    • Electronic- Single projection
    • 1 Electronic back-up / No overhead projection
    • Link to internet
    • Powerpoint, Netscape browser
  - Audio (Arlington & Fairfax rooms of Ballroom only)
    • 1 Walk around microphone
    • Podium microphone
28-29 Apr MSRR / MEL Users Conference
Audio / Visual Concept

• Exhibit / Demonstration Area
  - 10-12 exhibits / demonstrations located in Mount Vernon Room
  - Audience: Small groups of 1-6
  - Common resources provided:
    • 110 volt power supply
    • Internet access
    • Single 17” monitor
    • Table: 72” by 30”
  - Audio: None